

Register as a CPA

Under the competency-based practical experience framework (PEF) that became mandatory on 1 January 2005, QP students are required to acquire practical experience under an authorized employer or authorized supervisor from that date onwards. Under the PEF requirement, you must meet the minimum requirement of 150 working days per annum and a minimum of 600 working days acquired in a period of not less than three years before submission of your membership application to the Institute for consideration. Please visit the Institute's website at www.hkicpa.org.hk/en/ for details on the PEF requirements and the updated PEF training package.

Students are reminded that three years of work experience is legally required and any shortfall, however small it is, cannot be accepted and will render your membership application unsuccessful.

For students who have already completed the QP with sufficient practical experience for membership admission, please note that the next submission deadline for membership application is **13 March 2017**. The application form for registration as a CPA ([form R-3](#)) can be downloaded from the Institute's website.

List of authorized employers and supervisors

The Institute has recently approved 15 authorized employers and 41 authorized supervisors from October to December 2016. Please click [here](#) for the list of newly registered employers and supervisors.

A list of all [authorized employers](#) and [supervisors](#) can be found on the Institute's homepage.

For enquiries about practical experience, please send email to the practical experience framework team at pef@hkicpa.org.hk.